

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: March 18, 2019

To: Elementary School Principal, Vice Principals and Teachers

Subject: Transitional Kindergarten (TK) Assignments

Department and/or Persons Concerned: Certificated Staff

Due Date: April 30, 2019

Reference: Article 12 of Collective Negotiations Contract between the San Diego Unified School District and the San Diego Education Association (SDEA)

Action Requested: Please disseminate information regarding the TK Program. Any teacher assigned to teach TK for the 2019-2020 school year must complete the attached form (ATTACHMENT 1). **Please print and post a copy of this circular.**

Brief Explanation:

SB 876 added additional requirements for TK teachers. Now pursuant to Ed Code 48000(g), a school district must ensure that credentialed teachers who are first assigned to a TK classroom after July 1, 2015 have one of the following:

1. At least 24 units in early childhood education, childhood development, or both;
2. A child development teacher permit issued by CCTC; **or**
3. A level of professional experience that is comparable to the 24 units in #1, as determined by the district and SDEA.

SDEA and the District entered into a MOU regarding the professional experience in #3 and have defined it as such:

- A teacher who has previously served 75% of an instructional year in a kindergarten classroom and who participates in three SDUSD professional development days of study for TK teachers between July 2015 and August 2020.
- A teacher with 5+ years of experience in a kindergarten classroom.
- A teacher who was assigned to teach TK for the 2015-16 instructional year and who participates in three SDUSD professional development days of study for TK teachers between July 2015 and August 2020

Application Procedure:

To determine if an employee meets these requirements, anyone assigned to a TK classroom must complete the Affidavit to Teach Transitional Kindergarten. A copy is attached to this email and available on the HR website under "HR Forms." This affidavit form only needs to be completed one time by the employee, unless he/she moves to another site.

Affidavits must be received by the appropriate Human Resources Officer (see below) by April 30 for the following school year.

Failure to submit the Affidavit by April 30 will result in a reassignment or possible involuntary transfer (see Article 12.7.3).

Contacts:

If you have any questions regarding these requirements or your assignment, please contact your Human Resources Officer.

Area 1	Mary Wager	mwager@sandi.net
Area 2	Ryan Leighty	rleighty@sandi.net
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APPROVED:



Acacia Thede
Chief Human Resource Officer

AT:eh
Attachments (1)

Distribution: